**UWSP-School of Business and Economics**

**Accounting 370**

**ACCOUNTING INFORMATION SYSTEMS**

Professor: Dr. Christine Schalow, CPA Office Hours: TTh 11-2

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| **SBE Mission:**  | The UW-Stevens Point School of Business and Economics creates career ready graduates and leaders through applied learning. We serve the businesses, economy, and people of the greater Central Wisconsin region. We specialize in preparing students for success by providing professional development experiences, access to employers, and in-demand skills. The SBE achieves its mission by valuing:* Talent development
* Lifelong learning
* Career preparation
* On the job experiences
* Community outreach
* Regional partnerships
* Continuous improvement
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| **Accreditation Commitment:** | SBE is accredited by the Association to Advance Collegiate Schools of Business (AACSB), a designation earned by only 5 percent of world business schools. Accreditation instills a culture of continuously improving our programs through connections with local business leaders, alumni and the community. |

**Program Learning Objectives:**

Students will be able to apply core concepts, models and methods from business, accounting and economics in identifying and solving problems.

Students will be able to work effectively with others in team settings.

Students will be able to craft and present an effective oral presentation.

**Course Description:** Introduction to the concepts, objectives and importance of properly designed accounting information systems. Extensive study of internal controls including systems documentation. May not earn credit in both Acct 370 and Bus 370.

**Course Objectives:** Accounting is increasingly becoming an information systems function, and knowledge of that system is critical for business success. This course emphasizes internal control concepts, technology concepts, and documentation skills necessary for future professional success.

**Required Text:** Accounting Information Systems, by Gelinas & Dull, South-Western Publisher. Additional readings and projects will be available on D2L.

**Academic Conduct:** All students are expected to follow ethical practices in their course work. The policies and procedures defined by the Chapter UWSP 14 will be followed. For more information see <http://www.uwsp.edu/admin/stuaffairs/rights/rightsChap14.pdf>

**This course is a hybrid course, 50% online and 50% face-to-face.**

**Course Schedule:** (guideline only)

**Date Lecture Topic Assignment Due**

Sept 5 Introduction First in class meeting

 Chapter 1

Sept 12 Chapter 2 Ch 1: P1-4

 Chapter 3 Ch 2: DQ 2-4. P 2-5

Sept 19 Chapter 4 Ch 3: DQ 3-5. DQ 3-10, DQ 3-11, P 3-1

Sept 26 Chapter 4 Ch 4: SP4-1,2,3,4, SP4-5

 Chapter 5 Ch 5: P5-14

Oct 3 Exam 1

 Chapters 1-5

Oct 10 Introduction to Internal Controls

Oct 17 Chapter 7 Ch 7: P7-1, P7-3, P7-4, P7-6

Oct 24 Chapter 8 Ch 8: P8-1, P8-2, P8-3, P8-5

Oct 31 Chapter 9 Ch 9: P9-1, P9-3, P9-4

Nov 7 Exam 2 Chapters 7-9

Nov 14 Chapter 10 Ch 10: P 10-3, 10-4, P10-6

Nov 21 Chapter 11 Ch11: P 11-3, P11-5

Dec 5 Chapter 12 Ch 12: P12-4, P12-10

 Chapter 17

Dec 12 Review

Final Exam Dec 19, 10:15

Several UWSP departments and programs, including the School of Business & Economics, sponsor **Smiley Professional Events** (or **Pro Events**).

Pro Events connect you to:

* *Campus* (e.g., academic coaching, student clubs);
* *Community* (e.g., Rotary, Business Council): and
* *Careers* (e.g., internships, networking).

As an SBE student, you will be able to choose from a wide variety of speakers, workshops and special events. With over 300 events per year on the Pro Events calendar, you will have significant flexibility in selecting your events. Whatever you choose, Pro Events will help you to make the most out of your time as a student and to prepare for transitioning into a successful career.

Visit the Pro Events web site (**proevents.uwsp.edu**) for announcements of upcoming events. You can also follow us on social media. Facebook: [UWSP School of Business & Economics](https://www.facebook.com/uwspsbe?fref=ts)

Twitter: [@UWSPBusiness](https://twitter.com/uwspbusiness)

For this course, you must attend **two** official Pro Events. One event must be before the mid-semester cut-off of **Oct. 18**; a second event must be before the end-of-semester cut-off
(**Dec. 13**). If you go to extra events before the mid-semester cut-off, those credits will carry over into the second half of the semester. Attendance at each event will count for 5\_\_\_ points towards your final grade.

Typically, when you attend an event, you will sign in with your Point Card and thereby receive your Events credit. Occasionally, there are events requiring that you take along an Events Attendance form and obtain a signature at the event; events requiring an Events Attendance form will be clearly labeled and the form will be available online.

Attendance at Pro Events will be confirmed with automatic emails to you and updated on the Pro Events web site. Please allow a week for confirmation of attendance at events held outside the SBE, such as Career Services events. If you have a question about Pro Events attendance, please email proevents@uwsp.edu .

If you have multiple courses or affiliations with Pro Events requirements, it is your responsibility to make sure you have attended enough events for each course/affiliation. If you have not attended enough events to cover all of your requirements, your attendance will be allocated to your courses in alpha-numeric order followed by any other affiliations.

After the mid-semester cut-off and the end of this semester’s events, I will receive reports confirming your attendance. You do not need to do anything else.

Hint: if you are having trouble finding events that fit your schedule, check out the “Create Your Own Event” option ([https://www.uwsp.edu/busecon/Pages/Events/create.aspx](https://www3.uwsp.edu/busecon/Pages/Events/create.aspx) ). You can meet with an expert from Career Advising, Financial Coaching or Academic Coaching. During “Kickstart Your Career,” you can set up a lunch with a local business expert to learn more about their industry, company and profession (and for SBE students, we’ll pay the cost of lunch!).

**Grading:**

 **Exam 1** 100 points

 **Exam 2** 100 points

 **Final** 100 points

 Pro events 10

 **Total 310** points

Your total points will be curved at the end of the semester. There will be no make-up exams without prior approval by the instructor.